



**OFFICE OF THE SUPERINTENDENT  
LONG BRANCH PUBLIC SCHOOLS  
540 Broadway, Long Branch, New Jersey 07740**

**MICHAEL SALVATORE, Ph.D.**  
Superintendent of Schools

**“WHERE CHILDREN MATTER MOST”**

**ALISA AQUINO**  
**PERSONNEL MANAGER**  
(732) 571-2868, Ext. 40030  
Facsimile: (732) 229-0797

To: All Staff Members

From: Alisa Aquino,  
Personnel Manager

Date: October 19, 2018

Re: **Open Enrollment Begins October 22, 2018**

Open enrollment for all district employees will run from October 22, 2018 through November 23, 2018.

The Long Branch Board of Education offers four (4) medical plans under Integrity Health/Aetna.

- |                                 |                                    |
|---------------------------------|------------------------------------|
| (1) Integrity 10/Benecard 1000  | (3) Integrity 15/20/Benecard 2000  |
| (2) Integrity 15/ Benecard 1000 | (4) Integrity 20/30/ Benecard 3000 |

In addition, the Long Branch Board of Education offers two (2) dental plans under Horizon Blue Cross Blue Shield and a vision plan.

- |                   |                   |
|-------------------|-------------------|
| (1) Dental Option | (2) Dental Choice |
|-------------------|-------------------|

- (1) National Vision Administrators (NVA)

If you wish to change your plan(s), please use your Frontline Central account, to access the Health Benefits Enrollment/Change and return to the Personnel Office.

NOTE: The summary plan descriptions are located on the District website.

***DEPARTMENTS, PERSONNEL, HOMEROOM and HEALTH BENEFITS.***

<https://www.longbranch.k12.nj.us/Page/3560> - WEBSITE

With regard to waivers, please see your collective bargaining agreement waiver reimbursement language under:

***DEPARTMENTS, PERSONNEL, COLLECTIVE BARGAINING AGREEMENTS***

<https://www.longbranch.k12.nj.us/Page/16317> - WEBSITE

Please be aware that if you wish to change your current medical or dental plan(s) you may do so at this time. By doing so, you may lessen payroll deductions for health benefits contributions. Kindly contact the Personnel Office via email to receive your health benefits contribution estimate.

Please note the effective date for changes will be January 1, 2019, unless written documentation states a more recent loss of coverage.



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***Page Two – Open Enrollment***

During open enrollment, you may change the following:

- Medical plan type and dental plan type
- Add or remove a spouse or a dependent child(ren).
- Elect to waive/terminate coverage(s)

**OVER AGE DEPENDENT CHILD (REN)**

**COVERAGE OF CHILDREN UNTIL AGE 31 (Chapter 375)**

**MEDICAL AND PRESCRIPTION COVERAGE ONLY:**

Please note dependent/children are covered until the age of 26. If you have a dependent child who will be turning 27 next year, their coverage will terminate at the end of this calendar year, December 31, 2018.

**CONTINUATION OF COVERAGE UNDER COBRA**

**DENTAL and VISION COVERAGE ONLY:**

Please note that dependent children are covered until the age of 23. If you have a dependent child who will be turning 24 next year their coverage will terminate at the end of this calendar year, December 31, 2018.

***NOTE: For All Over-Age Dependent Children the cost to continue their health coverage shall be the SOLE responsibility of the employee/parent or the over-aged dependent child.*** The employee/parent must complete the necessary Personnel Office paperwork to continue health coverage effective January 1, 2019. If you wish to continue coverage please use your Frontline Central account, to complete the Chapter 375/COBRA Over-Age Dependent Child(ren) Enrollment form. Once the paperwork has been processed, all billing and payments will be managed Meritain Health.

AA/kc